

Title: MALPRACTICE GUIDELINES FOR CREDENTIALING PRACTITIONERS WITH CLINICAL PRIVILEGES

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Location: Saint Joseph Regional Medical Center - Plymouth		Department: Plymouth- Medical Staff Affairs

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POLICY:

1. Malpractice history will be verified and reviewed for all practitioners applying for clinical privileges

PROCEDURE:

- A. Physician completes Verification of Professional liability form authorizing SJRMC-PLY to be a Certificate holder and is to be notified of the amount of coverage and any future changes in insurance status.
- B. Malpractice history will be submitted by the applicant with the application for privileges.
- C. The information provided by the applicant will be verified by contacting the National Practitioner Data Bank, other hospital affiliations, malpractice insurance carrier and the Indiana Department of Insurance. If the information cannot be verified through the malpractice insurance carrier, the response from the Indiana Department of Insurance will be considered sufficient information to process the application.
- D. Credentialing files for applicants with malpractice histories that fall into any one of the categories listed below will be submitted to the Medical Executive/Credentials Committee for additional review:
 - 1) Any applicant with two or more claims filed in the past twelve months.
 - 2) Any applicant with three or more claims filed in a five-year period.
- E. The insurance carrier is asked to affirm its consent per established credentialing processes to provide to SJRMC a notice in the event of any termination, suspension, modification or lapse in coverage.
- F. Due to insurance company's grace periods, if copy of malpractice certificate for a physician has expired, the physician has 30 days to submit an updated copy.